

Fultonvale School Council Meeting Minutes

Tuesday, February 18, 2025

7:00pm

Gathering Space

Attendees: Natasha Karas, Kalyn Harrop, Shawna Russell-Spady, Chantelle Hinz, Dustine Vicic, Susan Miller, Michelle Uytterhagen, Leanne Kozel, Jennifer Ference

1. Call Meeting to Order

Meeting called to order at 7:01 pm

2. Welcome and Introductions

3. Treaty 6 Acknowledgements

Treaty 6 was acknowledged.

4. Additions to and Approval of Agenda

- a. Additions to Agenda by Michelle Uytterhagan A) Parent Escalations, B) School Bullying
 - i. Approved by Shawna Russell-Spady

Motion to approve the agenda: Chantelle Hinz

Seconded: Michelle Uytterhagan

5. Approval meeting minutes from January 21, 2025

Motion to approve the minutes: Chantelle Hinz

Seconded: Michelle Uytterhagan

6. Admin Report – Jen Ference

- a. **David Irvine at Bev Facey- March 11th a. Raising Accountable, Capable Young People - Paving the Way for your Child's Success!**

- i. Fultonvale School Council has joined forces with Bev Facay, Ecole Parc Elementaire, Mundare, and Rudolph Hennig to host David Irvine on March 11, 2025 at 6:30 p.m..
- ii. Raising a child to become a responsible, respectful, resilient citizen requires deliberate action, intentional focus, and a strong, supportive community. Raising kids to be accountable and capable can be challenging and it takes courage to be a parent. With over forty years of experience as a family therapist, leadership advisor, author, parent, and grandparent, David Irvine offers a unique perspective for raising capable young people in a post pandemic world. Come prepared for an inspiring and thought-provoking presentation that will support, challenge, and shift the way you parent. Click here for more information and to RSVP for this wonderful opportunity -

<https://secure.smores.com/n/pr9tq>

- b. **Returning Student Registration** -- Closes February 24

- c. **Assurance Review – Grades 4 and 7 Students and Families and all Teachers**

- i. The Alberta Education Assurance (AEA) survey gathers feedback on the quality of education provided by school authorities and their schools. Schools and school authorities use this information to understand how they are doing and plan for the future.
- ii. Parents - The AEA survey is sent to parents or guardians of students in Grades 4, 7 and 10.

1. Parents or guardians will receive an invitation from their child's school to complete the survey online using a Random Access Code (RAC). The RAC is provided by their school on behalf of Alberta Education. Parents or guardians with more than one student in an eligible grade will receive a separate RAC for each child.
2. Only parents or guardians of students in participating grades will receive a RAC to complete the survey.
3. Teachers and students complete the survey online at school.
4. The AEA survey is different for students, parents and teachers. The survey is made up of questions that cover a variety of measures and tie back to Alberta Education's Assurance Framework.

Assurance Domain	Survey Measure	Respondent Groups
Student Growth and Achievement	Citizenship	Students, parents and teachers
	Student Learning Engagement	
Teaching and Leading	Education Quality	
Learning Supports	Welcoming, Caring, Respectful and Safe Learning Environments	
	Access to Supports and Services	
Governance	Parent Involvement	Parents, teachers

- d. **Report Cards and Parent/Teacher Conferences**
 - i. **Report Cards – March 14**
 - ii. **Conferences – March 18 and 19**
 - iii. The booking system will open the first week of March. Information will be sent home in a school messenger to families and will be posted on our website.
- e. **Book Fair – Week of Conferences and evenings of March 18 and 19**
 - i. We are looking for parent volunteers to help with our class buying times and during the evenings of conferences.
 - ii. March 14 – Book fair set-up
 1. 8:45 – 11:45am (3 people)
 - iii. March 17 – Book fair previews
 1. 9:45am – 11:45am (1 person)
 2. 12:30pm – 2:30pm (1 person)
 - iv. March 18 – Sales
 1. 9:45am – 11:45am (2 people)
 2. 11:45am – 2:30pm (2 people)
 3. 3:00pm – 6:30pm (2 people)

- v. March 19 – Sales
 - 1. 9:45am – 11:45am (2 people)
 - 2. 11:45am – 2:30pm (2 people)
 - 3. 3:00pm – 7:00pm (2 people)

- f. **Vacation Absences**
 - i. Request for homework – While we recognize the importance of family time and the valuable experiences it can bring, it is important to note that classroom learning often involves dynamic, collaborative activities and discussions that are challenging to replicate through take-home work or after the fact. In accordance with Elk Island Public Schools’ practices, teachers are not required to prepare work in advance for holiday absences. To help maintain engagement, we will encourage students to continue their learning through activities such as free reading and journaling.

- g. **Junior High Curriculum Update**
 - i. Jr. High curriculum – Fall of 2026 - implementing math, social, phys ed and wellness curricula; Revamping CALM

- h. **Sample Bell Schedule 2025-26 from December 19, 2024 Board Package**
 - i. Bell schedules – follow samples provided as much as possible; if we adjust schedules collectively, it makes it much easier to adjust transportation routes

**K-9 Sample Bell Schedule
 Fultonvale Elementary Junior High School**

2024-25 Schedule		
Period	Time	
ATT	7:57-8:00am	
1	8:00-8:53am	
2	8:53-9:46am	
Recess	9:46-10:01am	
3	10:01-10:54am	
4	10:54-11:47am	
Lunch	11:47am-12:29pm	
ATT	12:29-12:32pm	
5	12:32-1:25pm	
Recess	1:25-1:40pm	
6	1:40-2:35pm	
P.1-5	53 minutes	320 min/day
P. 6	55 minutes	
Recess	15 minutes x2	
Lunch	42 minutes	
*	6 minutes for attendance/day	

Potential Schedule		
Period	Time	
1	7:57-8:52am	
2	8:52-9:47am	
Recess	9:47-10:02am	
3	10:02-10:57am	
4	10:57-11:52am	
Lunch	11:52am-12:32pm	
5	12:32-1:27pm	
Recess	1:27-1:42pm	
6	1:42-2:36pm	
P.1-5	55 minutes	329 min/day
P. 6	54 minutes	
Recess	15 minutes x2	
Lunch	40 minutes	
*End time is 1min later than 2024-25, lunch is 2min shorter, no attendance time		

2024-25 Early Dismissal Schedule		
Period	Time	
ATT	7:57-8:00am	
1	8:00-8:43am	
2	8:43-9:26am	
Recess	9:26-9:41am	
3	9:41-10:24am	
4	10:24-11:07am	
Lunch	11:07-11:49am	
ATT	11:49-11:52am	
5	11:52-12:35pm	
Recess	12:35-12:50pm	
6	12:50-1:35pm	
P.1-5	43 minutes	260 min/day
P. 6	45 minutes	
Recess	15 minutes x2	
Lunch	42 minutes	
*	6 minutes for attendance/day	

Potential Early Dismissal Schedule		
Period	Time	
1	7:57-8:42am	
2	8:42-9:27am	
Recess	9:27-9:42am	
3	9:42-10:27am	
4	10:27-11:12am	
Lunch	11:12-11:52am	
5	11:52am-12:37pm	
Recess	12:37-12:52pm	
6	12:52-1:36pm	
P.1-5	45 minutes	269 min/day
P. 6	44 minutes	
Recess	15 minutes x2	
Lunch	40 minutes	
*End time is 1min later than 2024-25, lunch is 2min shorter, no attendance time		

7. Student Voice – Dustine Vicic

Division 2 students: Grade 4-6

What is FTV doing well this year?

- Skating Lessons have been amazing
- Playground switch is such an awesome idea...we can't wait until it is warm enough to go outside. Indoor recesses are THE WORST!
- All teachers take really good care of us- they are kind and push us to be the best
- We love getting out on field trips- Telus World of Science and the Dump were great
- Like that you and Ms. Ference come around every morning to say hi and check in
- We have great Subs here at FTV
- Hot lunch rocks this year- Tims and now McDonalds
- We are lucky to have more gym time this year and that we get to play a variety of sports

What we would like to see happen or changed?

- Carnival that Rec 8 did should be for grade 4s too....looked like so much fun
- More microwaves available bc so many ppl bring things to heat up and there isn't enough time
- More full grade activities where we get to be with our grade groups
- Bring your own device day and then we can play video games together
- Nap/Quiet period- life is hard sometimes and quiet helps
- First Day of School should just be a fun day to get used to being here and to interact with everyone
- Love that we still get Friday Concession from last year- maybe a bit more often
- Can we get Booster Juice day for Hot lunch
- Can we have a few "Pick up your Dog Poop" signs by our fields- so gross
- Flag Football team or intramurals
- No PATs on the computers- why?
- Fundraiser for a charity and we get to tape up teachers to the all and pie in the face them
- DND Club at lunch or after school
- More wiggle stools in classes

8. Trustee Report – Susan Miller

The ASCA School Councils Conference and Annual General Meeting (AGM), is scheduled to take place April 26-27/25. The theme will centre around "resilience" providing opportunities for school councils to share experiences, challenges and growth. The AGM is entirely virtual, the ASCA Board will absorb most of the expenses. The Board of Trustees approved up to \$5,000.00 to sponsor the registration fees for school council members to attend the conference. To qualify, members must be part of a school council with an active ASCA membership and apply before registration deadline, April 7, 2025.

The Board received for information the School Status Report for the 2023-24 school year. The report identifies enrolment numbers, school utilization rates and per-student costs within the Division.

The average cost per EIPS student for the 23-24 year is \$7,054. EIPS had 21 schools above average, including 2 schools over \$10,000. per student (Bruderheim and Mundare). The average cost per student is calculated based

on the formula below.

$$\text{Average Cost Per Student} = \frac{(\text{Total Operations \& Maint. Costs} + \text{Total Instruct. Costs})}{\text{Total Enrolment}}$$

Fultonvale students costs were \$250,728.00 for O&M and \$3,305,941.00 for instruction, for a total of \$7,071.00 per student. Fultonvale Elementary Junior High has a utilization rate of 82%.

In March 2023, the Alberta government amended the student transportation regulation to reduce distance eligibility from 2.4 kilometres to 1.0 kilometres for Grades 1-6 students and 2.0 kilometres for Grades 7-12 students.

In response to feedback from school authorities regarding resource and capacity challenges, the government has revised the 1.0 distance eligibility for kindergarten to grade 6 students to 1.6 kilometres, effective September 1, 2025. Grades 7 to 12 students remains unchanged at 2.0 kilometres. To mitigate transitional difficulties, Alberta Ed has committed to providing one year transition funding during the 2025-26 school year. In the 2026-27 school year families could see an significant increase to transportation fees as a result of this change.

The EIPS Audit Committee is looking for 2 volunteer community members to sit on the committee for a two-year term. The candidate must be a resident and independent of EIPS, not an employee or spouse of an employee, and are financially literate. The committee has approximately 2 meetings per year in June and November. Mileage to and from meetings will be paid at approved mileage rates.

Anyone interested in running for a school trustee in the October 2025 election, can pick up a nomination package at central office. As of January 1st criminal record checks must accompany any nomination package.

The Division's 2024 Occupational Health and Safety Certificate of Recognition (COR) Audit Report scored 91%, exceeding the mandatory 60% requirement. The areas of strength were, use of policies, procedures, online resources, emergency plans, first aid and security measures put in place. Areas of growth were related to incident reporting, emergency drills, job hazard assessments, and general communication to enhance health and safety efforts.

9. COSC Update – Michelle Uytterhagen

a. Board Report

- i. Board Chair Cathy Allen shared the Board report. It's budget season, and EIPS engaged staff, families, Grade 12 students and community partners with a survey in December. The EIPS Board of Trustees will discuss the budget further at their upcoming Board retreat.
- ii. Kindergarten registration for the 2025-26 school year opened on February 1. The Division is offering several full-time kindergarten pilot programs-the deadline to register for these pilots is **February 28**. Returning student registration for 2025-26 will take place from February 10-24.
- iii. Important to note, the Board will fund the cost of one registration fee per EIPS school council for the 2025 Alberta School Councils' Association (ASCA) Conference and Annual General Meeting (AGM). Interested councils must

have *one* member fill out the Board-sponsored registration form by **April 7**. EIPS administration will register school councils for the conference and AGM through ASCA after April 7. Councils will receive one meeting link to share with an unlimited number of their members.

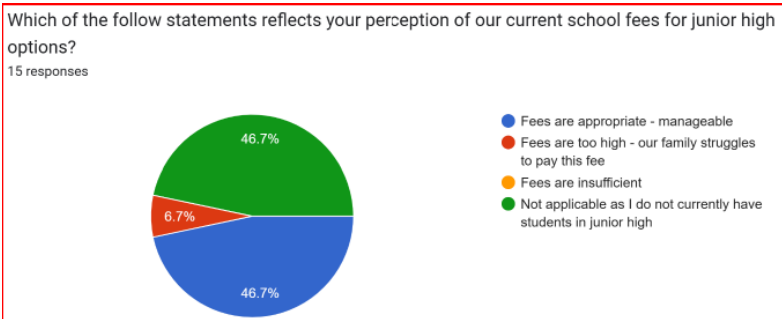
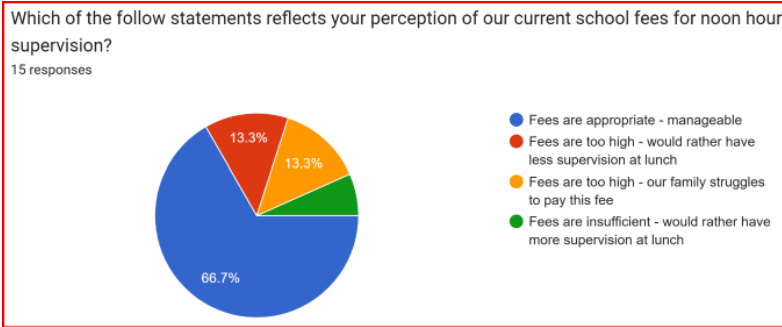
- b. Trustee Election
 - i. EIPS Trustee Trina Boymook discussed the upcoming municipal election on Oct. 20, 2025. She detailed the responsibilities of an EIPS trustee and how to file a nomination to become a trustee candidate. A person can file their nomination between Jan. 2, 2025, and noon on nomination day-Monday, Sept. 22, 2025. For more information, see the EIPS website.
- c. PowerSchool Data Breach Update
 - i. EIPS Associate Superintendent Ryan Marshall provided an update on the PowerSchool data breach. Further communication about the breach was sent to all EIPS stakeholders on February 4. PowerSchool is working with the company Experian to offer certain services to affected individuals.
- d. Draft Junior High Curriculum Update
 - i. EIPS Associate Superintendent Marshall stated there's no new update on the draft junior high curriculum. The Division hopes to hear an update soon from Alberta Education, and he'll keep case posted.
- e. ASCA Update
 - i. ASCA is the provincial organization for families on school council. Below may be of interest to COSC members:
 - ii. The ASCA Conference takes place virtually on April 26. The AGM takes place virtually on April 27. For more information, see the Board Report section near the top of this follow up email.
 - iii. Nominations for the ASCA Board of Directors must be submitted by **April 11**.
 - iv. The deadline to submit nominations for ASCA Awards of Recognition is **March 1**.
 - v. School councils can view ASCA learning opportunities through a handy calendar. The Alberta School Council Engagement (ASCE) Grant is eligible for these sessions.
 - vi. ASCA has results from their survey on the ASCE Grant. From those surveyed, individuals shared some of their grant activities and their frustrations with the eligibility criteria. They'd like to be able to use the grant for food and entertainment purchases.
- f. School Council Engagement Grant
 - i. Alberta Education is providing school councils with a \$500 School Council Engagement Grant. Nineteen school councils have completed the grant application. School councils can still apply for their grant.
 - ii. Councils should plan to use their funds by the end of June. For more information about the grant process and FAQs, see the EIPS website. If you have questions, contact Emma Small.
- g. COSC Sharing: Extra ASCE Grant funds from Andrew School
 - i. There's \$500 left over from the ASCE Grant funds from Andrew School. As the school is closed, the case executive consulted members on what they'd like to do with the remaining money. Case members discussed a parent resource library at Central Services but landed on potentially purchasing multiples of the Brain

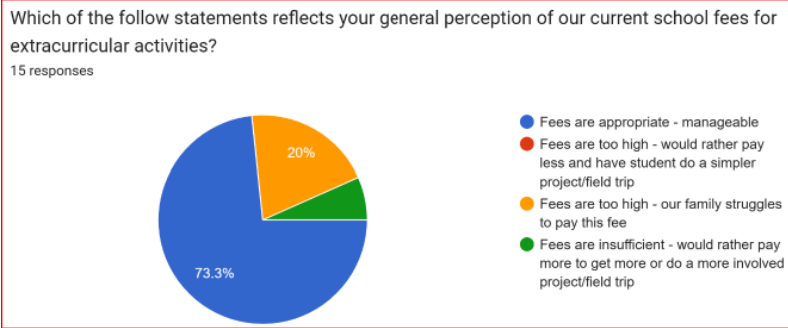
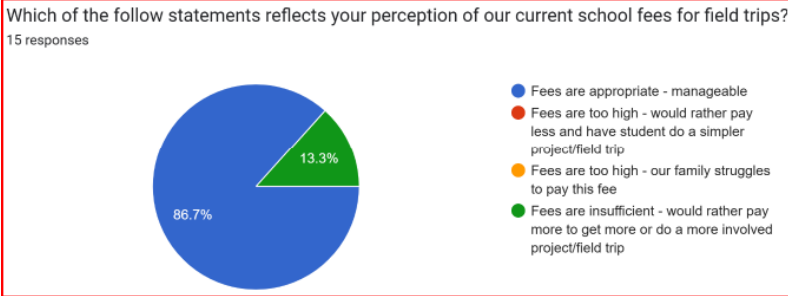
Architecture Game for school councils to use. Associate Superintendent Marshall said he'd look into the cost that EIPS pays for the game, and he said the Division could look at supporting councils with having facilitators when playing the game.

- ii. School councils also discussed what they've used or are planning to use their grant on. Several activities included purchasing more copies of the Brain Architecture Game, math nights with Box Cars & One-Eyed Jacks, sessions featuring local experts, and numeracy resources, such as dice and cards.
- h. COSCSHARING: School Council goals and School Education Plans**
 - i. COSC members shared how their school council goals support the School Education Plan at their school. Several activities that related to school council goals included implementing a staff recognition program, a science fair, and focus on career and technology studies competitions.
- i. EIPS Administrative 146: Social Media
 - i. Associate Superintendent Marshall discussed EIPS Administrative Procedure 146: Social Media. After the provincial government introduced new legislation, EIPS administration updated the procedure to reflect these changes. Blocked Social Media Sites for EIPS Students
- j. Next meeting takes place March 5, 2025

10. New Business

- a. 2025/2026 School Fees – Jen Ference
 - i. Review of survey results regarding school fees





ii. Summary of Comments (8 Reponses)

1. Lunch Supervision Fees & Structure
 - a. Some parents wonder about junior high supervision – amount required
 - b. Feedback on the use of multimedia during lunch time.
2. Fee Payment Structure
 - a. Suggestion to extend the fee payment deadline beyond 30 days, possibly until the end of the first term or the full school year.
3. Field Trips & Learning Experiences
 - a. Desire for fewer in-school field trips for elementary students and more off-site experiences.
 - b. Multiple comments supporting the return of ski trips for Division 2 students and junior high.
 - c. Concerns about bus costs for certain trips while others (e.g., swimming lessons for younger grades) are still funded.
4. General Fee Transparency
 - a. Acknowledgment that fees are necessary but concerns about affordability.
 - b. Agreement that school fees are a broader government issue.
 - c. Question about what happens if excess fees are collected for a specific event or activity. If surplus funds are over \$10/student/program, the surplus funds are credited to the student's account as per AP 505 School and Administrative Fees.

Field Trip Fees – maximum 2% increase

Reviewing current fees and trends to decide if fees will increase (most would be \$1.00 maximum increase) or remain the same.

Option Fees

Reviewing option courses for next year and then will determine fees. Likely to remain status quo or 2% increase with the exception of Outdoor Education where we are reviewing and revamping the course.

Athletic fee trends:

Team	ACTUAL CHARGED 2022-2023	ACTUAL CHARGED 2023-24	ACTUAL CHARGED 2024-25
Jr. Boys Basketball	\$135.00	\$145.00 (\$290.00)	\$135.00 (\$305.00)
Jr. Girls Basketball	\$165.00	\$155.00 (\$290.00)	\$135.00 (\$305.00)
Sr. Boys Basketball	\$180.00	\$175.00 (\$290.00)	\$155.00 (\$305.00)

Sr. Girls Basketball	\$210.00	\$175.00 (\$290.00)	\$155.00 (\$305.00)
Jr. Boys Volleyball	\$150.00	\$105.00 (\$190.00)	\$120.00 (\$200.00)
Jr. Girls Volleyball	\$160.00	\$115.00 (\$190.00)	\$120.00 (\$200.00)
Sr. Boys Volleyball	\$190.00	\$165.00 (\$190.00)	\$150.00 (\$200.00)
Sr. Girls Volleyball	\$180.00	\$165.00(\$190.00)	\$175.00(\$200.00)
Jr. Badminton	\$55.00	\$65.00 (\$90.00)	NA
Sr. Badminton	\$55.00	\$40.00 (\$90.00)	NA
In 2022-2023 the uniform rental was imbedded in the fee @ \$30.00/student (Badminton \$15.00)			
Starting in 2023-2024 the uniform rental is charged separate (same rate)			
In 2024-2025 the separate uniform rental was reduced to \$15.00 Basketball, \$20.00 Volleyball and \$ for Badminton.			
Note: These were the fees charged, however refunds were done for any remaining amounts over \$10.00			
ie. Jr. Boys Basketball 23-24 fee adjusted to \$108.50			

- b. Parent Escalations
 - i. Process for parents on how to escalate concerns/questions/issues.
 - ii. Admin needs to be contacted to have conversations.
 - iii. Pin communication for parents to reference on the Parent Facebook Page
- c. School Bullying
 - i. Process to be outlined via Parent FaceBook Page to ensure all parties are aware.
 - ii. Include some extra resources/information on hot topics I.E. kindness, pink shirt day

11. Old Business

- a. Engagement Grant: Event Confirmation – Kalyn Harrop
 - i. March 11 @ Bev Facey @ 6:30pm

12. Next Meeting will be Wednesday, March 12, 2025, at 6:30pm.

13. Meeting Adjourned

Kalyn Harrop adjourned the meeting at 8:39pm.