

Fultonvale School Council Meeting Minutes  
Tuesday, January 21, 2025  
7:00pm  
Gathering Space

Attendees: Kalyn Harrop, Shawna Russell Spady, Chantelle Hinz, Dustine Vivic, Megan Barnes, Susan Miller, Michelle Uytterhagen, Jen Ference

1. Call Meeting to Order
  - a. Meeting called to order at 7:45 pm
2. Welcome and Introductions
3. Treaty 6 Acknowledgements
  - a. Treaty 6 was acknowledged.
4. Additions to and Approval of Agenda
  - a. Kalyn motions to change new business to 2025/26 School Year School Fees
    - i. Seconds the motion - Chantelle Hinz
    - ii. All present agree
  - b. Motion to approve the agenda: Shawna Russell Spady
    - i. Seconds the motion: Chantelle Hinz
5. Approval meeting minutes from November 19, 2024
  - a. Motion to approve the minutes: Megan Barnes
  - b. Seconded: Chantelle Hinz
6. Admin Report – Jen Ference
  - a. Welcome & Introduction
    - i. Honoured to be the principal at Fultonvale
    - ii. I am a product of Elk Island Public Schools having completed all of my K-12 schooling in Sherwood Park. This is my 25rd year working with EIPS. Spent the first 10 years of my career teaching science and leadership at Clover Bar. Took at secondment at Alberta Education working Grades 6 and 9 science PATS. Returned to EIPS as the assessment consultant and worked in that position for about 4 years. From there I was AP at Fort High and Lakeland Ridge before leading the Out of school learning program during COVID. And then I was principal at Glen Allan for the last 3 ½ years.
    - iii. I believe my purpose is to light up for others, I strive to intentionally ensure that every student, staff, parent and caregiver that I interact with feel seen and heard. I love starting my mornings welcoming students at the school entrance. I know that for each of those students, at least once in that day, someone has “seen them” greeted them, said their name – working on learning names!
    - iv. I also believe it is my responsibility to ensure all our Fultonvale learners have a safe and welcoming school environment, where they can engage in their learning and foster positive relationships with one

another. It is also my responsibility to support our staff who are an incredibly caring and committed team in their roles to support student learning.

- v. I welcome feedback and open to conversations. Guided by the thinking that “clear is kind” meaning I will be as transparent as possible in sharing information with parents.

b. Celebrations

- i. Thank you Dustine and Larissa
  - 1. Leading in December
- ii. Elementary Christmas Concerts
  - 1. Thank you Liz as well as Larissa and Cindy
- iii. Recreation 8 Carnival for Grades 1-3
- iv. Skating Grade 1-6 Thank you to all our parent volunteers
- v. Athletics – Basketball
  - 1. Junior and Senior teams are well underway with the first tournaments of the year being played the last few weekends
- vi. GOA Assessments
  - 1. K-3 assessments are underway, provide us with literacy and numeracy benchmarks that help with planning and small group instruction

c. EIPS Updates

- i. PS Information Breach
  - 1. For updates and information refer to the EIPS website.
- ii. New EIPS Calendar with early outs every Wednesday
  - 1. Board package for specifics and Q and A
  - 2. Proposed timetable for K-9 schools does appear to impact our start time.
  - 3. Kindergarten schedule does change with Wednesdays instead of Fridays being the “select” day - <https://www.eips.ca/registration/kindergarten>
- iii. Returning Student Registration & Kindergarten Registration
  - 1. Fultonvale Elementary Junior High School will have open boundaries for next year. All student registrations for the 2025-26 school year begins in February
    - a. Kindergarten registration opens February 1
      - i. To be eligible to attend kindergarten in the 2025-26 school year, your child must turn five years old on or before Dec. 31, 2025.
    - b. New Student Registration opens February 1
    - c. Returning Student Registration opens February 10. Current EIPS families will receive an email with the link to complete the Returning Student Registration Form available through the Permission Click. Please visit the EIPS website or Fire Wire Blog for additional information.
- iv. Tis the Season of Surveys
  - 1. Alberta Education Assurance Surveys - As an annual check-up on the education system, the Assurance Surveys provides an

opportunity for Alberta Education and school authorities to ensure that we are equipping students for success. We expect these to come out end of January or February.

- a. Parents of students in grades 4 will receive a survey from Alberta Education. Alberta Education distributes the parent survey codes directly to parents/guardians. There are no records kept about which parent/guardian received which code.
- b. Students in grades 4, as well as all teachers will be completing their surveys online at school.
- c. For more information about the AEA Survey, visit: <https://www.alberta.ca/alberta-education-assurance-survey.aspx>.

## 2. EIPS Annual Parent Survey

### d. Looking Ahead

#### i. Staffing Updates

1. Ms. Stanton will be remaining at Fultonvale, teaching Grade 1, until the end of the year
2. Mrs. Chickoski will be working as secretary, filling in for Mrs. Stevensen until mid-February
3. Mr. Brzezecki will be on an extended leave, Nathan Maripain is currently subbing in his place
4. Mrs. Hanasyk will be returning for Round 2 of the Grade 2 READ program

#### ii. January 28 Firebird Fun Day

1. This year, Firebird Fun Day will include two activities hosted at two venues. In the morning, we will be roller skating/ blading at Rollers Roller Rink in Edmonton and for the afternoon we will be watching the movie Mufasa in a private screening at the Cineplex Cinemas at the Sherwood Park Mall.

#### iii. January 29 Professional Learning Day

1. Educational Assistants will be attending a literacy PL
2. Teachers will be working with our specialized supports team on IPPs and will have collaborative planning time.

#### iv. Semester and Option Change

1. Semester 2 starts January 30 – impact junior high options

#### v. Division 2 Ski Trip

1. Due to financial constraints and the limited time students get to ski, a decision has been made to not go forward with the Division 2 ski trip.
  - a. Increased Costs: While the rates for the hill remain reasonable, with only a slight increase in rates, the overall cost of the trip has risen significantly due to increased bussing expenses. The current field trip fee of \$45.00 would not cover these costs. If we were to run the field trip, we would have to charge families upwards of \$65.00 for cost recovery.

- b. Time Constraints: Due to the logistics of travel, rentals, mandatory lessons, and lunch, students only have about 1-2 hours of actual skiing or snowboarding time. With such limited time on the hill, it's been challenging to justify the trip given the cost and effort involved.

- vi. Junior High Mid Term Exam Update
  - 1. There aren't any official school mandated mid-term exams with alternate timetables
  - 2. Some teachers may have mid-term check ins during regularly scheduled classes
  - 3. There are common year end exams for all junior highs in May/June and dates are posted on the website.

7. Student Voice – Dustine Vicic

JH Student Voice

- a. What do I love about FTV and this year? Things we are doing well.
  - i. Love everything and sad to leave...getting nervous
  - ii. Staff and kids are so nice
  - iii. Ms. Maryann does a great job keeping it clean here- we are proud of our building
  - iv. No JH's are doing really bad things like vaping and drugs
  - v. Sports program is awesome here- our teams are stacked
  - vi. Being kind to one another- diverse and accepting people for who they are
  - vii. Concession is great and hot lunch is awesome- McDonalds is on there- you guys listened
  - viii. 3 breaks is great- some schools don't have that
  - ix. Supporting one another- we are good at that
- b. What would we like to see happen or change?
  - i. For Grade 9 Farewell, we would love to go to West Ed Mall- we are a great group of kids and you can trust us because we make good choices- can we do the waterpark- or can we go go-carting (speeders)
  - ii. In Robotics-Grade 8 should have got the new robots and the 9s should have because it is our last year
  - iii. Vending machines pls
  - iv. We need a bouncy castle that we can play in during break time
  - v. 5 minute gap in between classes to get our stuff and check cell phones
  - vi. No cell phones allowed in school- even at lunch, we should be socializing not on phones
  - vii. Grade 9 ski trip to somewhere fun- maybe overnight
  - viii. The front doors should be unlocked- annoying ringing the doorbell
  - ix. Ladders for top booths in the gathering space so that we can go up there
  - x. Unicorn theme for farewell
- c. What makes us feel safe and cared for? Can we do more to help?

- i. We have more than one adult to go to for help- we feel safe here and are away from everything
- ii. Teachers- make us feel safe and we can go to them even if they aren't teaching us anymore- we all do have someone, even if it isn't a school related problem that we trust!!
- iii. We all have another student that would help us if we needed help
- d. Family Dance Themes
  - i. Neon- glow
  - ii. Gold/Silver Sparkles
  - iii. Beach Theme
  - iv. Animal Jungle
  - v. Disco
  - vi. Circus

8. Trustee Report – Susan Miller

- a. The name of the new replacement school in the Sherwood Heights area of Sherwood Park is Forest Grove School.
  - i. Forest Grove is slated to open in the 2026-27 school year. Once open, Forest Grove School will offer an elementary French Immersion program and a dual-track junior high program, offering both a regular English program and a French Immersion program for grades 7 through 9.
- b. Registration 2025-2026 School Year:
  - i. Kindergarten registration commences on Feb. 1, 2025
  - ii. Returning student registration is Feb. 10-24, 2025
  - iii. New Students (Grades 1-12) commences on Feb. 1, 2025. Students will register at their designated school or request attendance at a non-designated school.
- c. Fees:
  - i. The setting of school fees is an annual process. For the 2025-26 school year, the fees can be increased up to 2%. Increased fees higher than the cap of 2% requires an explanation.
- d. Calendar:
  - i. The 2025-26 and 2026-27 calendars, will provide early out dismissals every Wednesday for the purpose of scheduling regular, embedded and structured staff collaboration time.
  - ii. For 7-12 Junior High
    - 1. 10 min added to each day, periods increase by 1-2 min (54 or 55) depending on the number of periods the school runs
    - 2. Breaks would remain the same length but differ between school sites
    - 3. The start time would be 5 min earlier and the end time would be 4 min. Later
  - iii. On early dismissal Wednesdays
    - 1. 10 min added to each day
    - 2. Junior high periods add 1-2 min (44 or 45 min) depending on the number of periods the school runs.

3. Breaks would remain the same length but differ between school sites
  4. The start time would be 5 min earlier and the end time 4 min later
  - iv. Elementary Schools
    1. periods 1-9 will increase by a minute per day (from 32-33 min) with period 10 remaining the same (32 min)
    2. lunch and recess times would not be impacted
    3. the day will begin 5 min earlier and end 4 min later
  - v. Early dismissal Wednesdays
    1. periods 1-9 will increase by a minute per day (from 26-27 min) with period 10 remaining the same (26 min)
    2. lunch and recess times would not be impacted
    3. the day will begin 5 min earlier and end 4 min later
  - e. On December 19, the Board approved 3 readings of Bylaw #011/2024, which relates to criminal record checks being required for trustee nominations. As such, anyone seeking to be nominated as a candidate for trustee within EIPS, will now be required to provide a criminal record check as part of their nomination package.
  - f. On January 8, 2025 EIPS was notified by PowerSchool whose platform we, and many other schools around the world use to store student and staff information (possibly 80 million accounts). Usernames and passwords were not impacted in this breach. No financial information (including credit cards) was accessed or stored in PowerSchool. Payments are redirected to a separate payment platform via a “secure” link. PowerSchool cannot access financial information stored on this payment platform, nor does this payment platform share data back with PowerSchool.
    - i. The breach was limited to PowerSchool platform only.
    - ii. The following data was accessed as a result of this incident:
      1. Students: name, date of birth, grade level, mailing address, Alberta Student number, parents names, home phone number, graduation year and some emergence contact and medical information (for example, doctors' names and phone numbers).
      2. Staff: name, work email address, employee ID, PowerSchool username (firstname.lastname).
      3. Birth certificates and photos were not accessed .
  - g. On January 29, EIPS will host a drop-in information session to go over the French Immersion draft transition plan with impacted families and stakeholders. Drop in anytime between 5:30 – 7:30pm, in the gymnasium, at Salisbury Composite High School. Anyone unable to attend can provide input by completing an online feedback form available from Jan. 30-Feb. 3, 2025.
9. COSC Update – Michelle Uytterhagen
- a. January’s meeting took place on January 8, 2025.
  - b. Board Report
    - i. The Alberta government announced the junior high curriculum will be updated—with changes affecting mathematics for grades 7-9, social

- studies for grades 7-9, physical education and wellness for grades 7-10, and career and life management—known as CALM.
- ii. The draft version of the curriculum is scheduled for piloting in September 2025 and the implementation of the updated curriculum is scheduled for September 2026. Once the draft versions are available for viewing, EIPS will make decisions regarding piloting of the updated curriculum.
  - iii. Nomination packages are currently being accepted from candidates running for the EIPS Board of Trustees. These packages will be accepted until 12 p.m. on Sept. 22, 2025.
  - iv. Candidate information and the Public School Trustee Candidate Handbook will be made available on the [EIPS website](#).
- c. ATA Report
- i. I want to take a moment to thank Deneen Zielke for her time presenting to COSC over the years and representing our teachers. We appreciated her commitment, her updates, and support. We wish her well in her new role and look forward to having Maxine around the COSC Table going forward.
- d. ASCA Update
- i. ASCA 2025 Annual General Meeting (AGM) is Sunday April 27, 2025, and the 2025 School Councils Conference is Saturday April 26, 2025.
  - ii. Both events will be virtual, watch for information coming in the new year! For anyone interested in attending, in the past, EIPS has paid conference fees for one school council member from each school. Funds for conference attendees will be discussed at next board meeting and information provided at the February COSC meeting. School Council Engagement Funds can also be used towards conference registration, but please hold off on using those funds until the boards decision. If there is more than one member from your school wanting to attend, those funds could be accessed.
  - iii. Call for Proposed Advocacy Resolutions (PARs) for the April 27, 2025 AGM.
  - iv. Resolutions are from parents on school councils in Alberta that identify issues affecting early childhood services (ECS) to grade 12 students, they would like to see addressed, changed, or resolved, in provincial education. Information on resolutions and how to submit one can be found on the ASCA website.
- e. Caregiver Series: January
- i. In your COSC Meeting Package you'll find the January/February 2024 Caregiver Series. Recovery Alberta offers these free online events to caregivers for school age children and youth as well as to adults to help educate the community about addiction and mental health topics.
  - ii. Topics offered this month are: Understanding Anxiety Series, Sleeping your way to better mental health, Journey Together, Body Image and Eating Disorders, and Technology and the Teenage Brain.
  - iii. These are fantastic resources, and I encourage you to share them with your school community.

- f. *Annual education results report 2023-24* – Sandra Stoddard, EIPS Superintendent
  - i. EIPS Superintendent Stoddard informed COSC members the [EIPS Annual Education Results Report 2023-24](#) and its [overview](#) are available now. In-person attendees were able to take a printed copy of the report and the overview. Each school will get a copy of the report and three overviews.
  - ii. COSC Liaison Emma Small said COSC members who did not attend the meeting in person can contact her to be sent a printed report. Requests are first-come, first-served, while supplies last.
- g. provincial public education funding model – Candace Cole, EIPS Secretary-Treasurer
  - i. The Weighted Moving Average (WMA) funding model was introduced in 2020. The reason: To provide predictable funding to schools.
  - ii. The previous funding model was based on the number of students enrolled—now it's based on an average of enrolment from previous years and estimated enrolment. A supplemental growth grant is available.
  - iii. Alberta Education is reviewing funding for the 2025-26 school year. Overall, there's a need for funding to increase altogether. A provincial budget consultation is available on the Government of Alberta website until January 12.
- h. Approved Division Calendars – Sandra Stoddard, EIPS Superintendent
  - i. The Division calendars for 2025-26 and 2026-27 were approved at the December Board meeting.
  - ii. A new addition, there'll be early dismissals every Wednesday for staff collaborative time in these upcoming school years.
  - iii. Official calendars will be posted January 9. EIPS will send out communication to families. There'll be an FAQ document shared with families about the weekly staff collaboration.
  - iv. Instructional hours for students and staff remain the same—they're just redistributed. Teachers' assigned time has increased 27 hours per year.

## 10. New Business

- a. 2025/26 School Year School Fees - Jen Ference
  - i. Jen requested feedback related to the 2025/26 school fees
  - ii. A survey will go out to families to respond, which will be linked to the report and in the Firewire
  - iii. Michelle brought up that she thinks sporting fees have increased a lot. Dustine and Jen said that they will find out what the trends have been and bring it back to the next meeting. Jen said that she knows that reffing costs, tournament fees and bussing costs have gone up. Michelle shared concerns around equity and wondered about fundraising for school athletics.

## 11. Old Business



- a. Christmas Potluck Parent Thank You - Kalyn Harrop
  - i. Thank you to all of the parents who helped, donated and brought food for the potluck. It went over very well with the teachers. Thank you to the donation we got in relation to the teacher's potluck.
  - ii. Dustine said thank you and that the staff appreciated the food.

12. Next Meeting will be February 18, 2025, at 7:00pm.

13. Meeting Adjourned

- a. Kalyn Harrop adjourned the meeting at 8:43 pm.