

March 17, 2020

Dear Fultonvale Families:

As per the directions of the school district we have created a schedule for you to come into the school to collect personal belongings and drop off library material. Please read the guidelines below to help ensure maximum social distancing and efficiencies.

1. Each family will be designated a 1-hour time slot to collect items. See below for your time/day. We scheduled alphabetically by Last Name.
2. **Please adhere to your timeslot.** A Friday time period will be available if your designated slot will NOT work for your family.
3. **Maintain as much social distance as possible while in the school.**
4. Locks have been removed by staff to maximize efficiency for junior high students.
5. Staff will supervise hallways, locker rooms & the Fashions Room during this time.
6. Junior High families - Please bring a bag to take your items home.
7. **Textbooks** are to go home, if not already home. We will collect these later in the year.
8. Please return **library material** during your specified time. We will have a table in the gathering space to drop off books.
9. Lost & Found items & footwear from boot racks will be displayed in the Gathering Space.
10. **Elementary teachers have bagged students' belongings and placed them in the gathering space for quick pick up.**

Timeslots: Student Last Name starting with

Wednesday, March 18

8:00 – 9:00 A – Bo
9:30-10:30 Br – C
11:00-12:00 D – F
12:30-1:30 G – He

Thursday, March 19

8:00 – 9:00 Hi - Ko
9:30-10:30 Kr - M
11:00-12:00 N - R
12:30-1:30 Sa - St

Friday, March 20

9:00 – 10:00 Su - V
10:30-11:30 W - Z

***12:30-2:30**

Any remaining items will be bagged & tagged with the student's name. Bags can be collected in the main foyer during this time.